

Date: September 16, 2016 2:00 pm to 3:00 pm

Location: FDOT CO-Burns, Executive Conference Room and Conference

Subject: Florida Department of Transportation, Systems Planning Office
SR 60 Corridor Study Technical Team Kick-off (District 4)

On September 16th, 2016, the Technical Team Kick-Off for District 4 was conducted.

Those in attendance were:

Jennifer King	FDOT Systems Planning Office – Client Project Manager
Huiwei Shen	FDOT Systems Planning Office – Office Manager
Shereen Yee Fong	FDOT Environmental Management Office – Project Delivery Coordinator
Erika Thompson	FDOT Environmental Management Office – Project Delivery Coordinator
Michael Sykes	FDOT Environmental Management Office – Engineering Specialist
Thomas Hill	FDOT TranStat Office – Systems Traffic Models Manager
Joel Worrell	FDOT TranStat Office – Transportation Inventory Data Manager
Jerry Scott	FDOT TranStat Office – Freight Data Systems Coordinator
Michael Plagens	CDM Smith – Project Manager
Praveen Pasumarthy	CDM Smith – Traffic Engineer

By Phone:

Lisa Dykstra	FDOT District 4 – SIS Coordinator
Jon Ford	FDOT District 4 – District Traffic Operations Specialist
Jeremy Upchurch	FDOT District 4 – Freight Coordinator
Shi-Chiang Li	FDOT District 4 – Travel Demand Modeling
Lisa Maack	FDOT District 4 – Multimodal/transit Coordinator
Adam Ivory	CDM Smith – Project Planner

1. **Introduction and Background:** Jennifer King opened the meeting and gave all the attendees the opportunity to introduce themselves. Ms. King provided a project background and identified the project objectives – preemptively identify alternative options, identify operational quick fixes, and identify the needs along the study corridor. Ms. King pointed out that this study was initiated based on a white paper submitted by FDOT District 1 indicating the need for studying SR 60. Ms. King indicated that the white paper will be shared with the meeting participants.
2. **Presentation:** Ms. King and Mr. Plagens gave the presentation detailing study purpose, study limits, project activities, project goals, agency partners, coordination with other projects/plans, project schedule and project communication. A sample list of studies and plans collected by the project team was also presented. Contact information of the project team managers was provided.

Meeting Notes

FDOT D4 Technical Team Kick-Off Meeting
September 16, 2016

3. **Site Visit:** Ms. King described the site visits conducted by the project team and the observations made. Some of the major observations were – CVS distribution center, outlet mall and the development near I-95 interchange, small airfield south of SR 60 near I-95 interchange.
4. **Discussion:** The following items/questions were discussed during/after the presentation:
 - a. Ms. King described in detail on the context land use zone analysis being conducted as a part of this study. Based on FDOT's draft guidance on the implementation of complete streets and context land use zones, the project team classified the study corridor into the context land use zones using the observations from the site visits. This will provide a snapshot in time of the context for SR 60 study corridor. The context land use zone analysis is being conducted for the existing conditions only and not for future years.
 - b. FDOT D4 will contact their aviation coordinator and get information on the small airfield south of SR 60 near I-95 interchange. Airfield is X52 (Indian River Flying Services Inc.). No signage for airfield or near SR 60 signifying low flying planes.
 - c. FDOT D4 indicated that no projects have been identified along SR 60 for the next 5 years.
 - d. Indian River MPO LRTP identified a few projects which were termed as aspirational projects.
 - e. FDOT D4 indicated that a PD&E which was conducted within the last 10 years dealing with SR 60 widening will be forwarded to the project team.
 - f. FDOT D4 will provide information on the Greenway Trail Plan.
 - g. Modeling methodology – Details of travel demand modeling are being finalized. Statewide model will be used for this study effort, and sub-area validations and other input/calibration information will be provided by FDOT D4.
 - h. The horizon year for the study is 2045, matching the Needs Plan.
 - i. Traffic analysis – Level-of-Service analysis for roadways and major intersections will be conducted for existing and future year traffic conditions.
 - j. During the field visit, a lot of standing water was observed in the ditches along SR 60. FDOT D4 will check on any drainage issues.
 - k. Hurricane evacuation signs were missing along SR 60.
 - l. FDOT D4 indicated that the MPO director is very interested in this study.
 - m. FDOT D4 suggested including Enterprise Florida and Chamber of Commerce as an additional partner.
 - n. Coordination with local stakeholders is at the District's discretion. Outreach material will be provided by the project team to help FDOT D4 in the coordination efforts.
 - o. Travel time reliability analysis will be conducted Freight OD data from ATRI for the study area is available.
 - p. FDOT D4 would like to stay involved during the study and provide input.
5. **Action Items:** The action items from the meeting are:
 - a. Project team will forward any data requests to FDOT D4.
 - b. Project team to forward a copy of the presentation and the white paper prepared by FDOT D1.
 - c. FDOT D4 to provide any projects or plans which may be relevant to SR 60 project.
 - d. FDOT D4 to respond to additional data requests from the project team.
6. **Wrap-up/Adjourn:** Ms. King and Mr. Plagens thanked everyone for their participation.